Citadel Security Agency

34 91st Street
Brooklyn NY 11209
Phone 212-509-5570 Fax 732-279-6549
FERRARA@CITADELSECURITYAGENCY.COM

INVOICE

DATE:
INVOICE #
BOOTH #

LUXURY PRIVÉ

NY 2017

Name
Company
Address
City, State Zip
Phone **Mobile**
E-mail

Comments or Special Instructions: Guards are employed on a shift to shift basis. Guard service prior to or after regular hours are billed on an hour to hour basis. Weekends are considered overtime. Six (6) hour mimimum applies. **Payment is due prior to start of services**. Guards not relieved at designated time could result in additional overtime charges. ***Cancellations must be made 24 hours in advance***

RATES

$26.00/hr Mon - Fri

$39.00/hr Sat-Sun-Holidays

$50.00/hr Armed Straight Rate

QUANTITY	DAY	DATE	Midnight x 8am	8am x 4pm	4pm x Midnight	TOTAL HOURS	Hourly Rate	AMOUNT
	SAT	7/22/17					$ 39.00	$ -
	SUN	7/23/17					$ 39.00	$ -
	MON	7/24/17					$ 26.00	$ -
	TUE	7/25/17					$ 26.00	$ -
								$ -
								$ -
								$ -
								$ -
							SUBTOTAL	$ -
							TAX RATE	8.875%
							SALES TAX	$ -
							TOTAL	$ -

VISA MasterCard AMERICAN EXPRESS DISCOVER

THANK YOU FOR YOUR BUSINESS

Name on Card :	Sec Code
Card #	Exp Date:

Make all checks payable to **Citadel Security Agency, Accounts Payable, 128 Marisa Circle Staten Island NY 10309**
If you have any questions concerning this invoice, contact Rita Ferrara at 212-509-5570 or ferrara@citadelsecurityagency.com