

MATERIAL HANDLING ORDER FORM

Privé
InterContinental Barclay
111 E 48th St, New York, NY 10017
July 23 - 25, 2017

Privé



FB International
1 Raritan Road
Oakland, NJ 07436
Phone (201) 337-1985
Fax (201) 337-4848

All orders are governed by the FB International Payment Policy and the Limits of Liability and Responsibility

COMPANY	EMAIL ADDRESS	BOOTH NUMBER
AUTHORIZED CONTACT SIGNATURE X	AUTHORIZED CONTACT-PLEASE PRINT	DATE

All freight shipments must be scheduled & prepaid by faxing a completed Payment Form & Material Handling Order Form to FB International at 201-337-4848 by deadline of June 27, 2017

CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS. Drivers with inbound shipments must check in at the exhibit site between 8am - 2pm. All weights will be verified upon delivery

ADVANCE SHIPMENTS TO FB International WAREHOUSE: (\$100 minimum per shipment)

FB International *will receive* uncrated materials at the warehouse. A special handling charge will apply on these shipments.

Rates include: unloading freight (both crated and uncrated); storing at warehouse for up to 30 days (any materials stored beyond 30 days will incur additional costs applied to your invoice); reloading onto trucks and delivery to the exhibit site; unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site. The rates for this service are:

* NOTE: OT is prior to 8:00 am and after 4:30 pm Mon-Fri. and all Day Saturday and Sunday

Crated Materials	\$ 75.00 per 100 lbs.	*Received on OT	\$ 90.00 per 100 lbs.	\$ 200.00 min
Uncrated Materials	\$ 85.00 per 100 lbs.	*Received on OT	\$ 104.00 per 100 lbs.	\$ 200.00 min

DIRECT SHIPMENTS TO EXHIBIT SITE: (\$100 minimum per shipment)

Rates include: unloading freight and delivery to your booth; picking up, storing, and returning empty shipping containers; and reloading freight for return to your specified destination from exhibit site. The rates for this service are:

Crated Materials	\$ 68.00 per 100 lbs.	*Received on OT	\$ 73.50 per 100 lbs.	\$ 200.00 min
Uncrated Materials	\$ 80.00 per 100 lbs.	*Received on OT	\$ 95.00 per 100 lbs.	\$ 200.00 min

SMALL PACKAGE: Cartons and envelopes received without documentation to our warehouse will be delivered without guarantee of piece count or condition.

Maximum weight is 50 lbs. per shipment, per delivery. Includes UPS and Federal Express shipments. All shipments received via air carrier that do not fall into the small package category may be subject to special handling charges.

First Carton	\$	30.00	Skids	\$120.00
Each Additional Carton	\$	15.00	Skid Size not to exceede	4Wx4Lx4H

Empty Container Storage (ECS): ECS is included in you order Material Handling. If you require ECS & did not order material handling you must do so. Per item rates apply.

CALCULATION OF MATERIAL HANDLING CHARGES

We understand that your calculation is only an estimate. Invoicing will be done from the actual weight. Adjustments will be made accordingly.

We will be shipping: _____ lbs. @ _____ per 100 lbs. minimum per shipment \$ _____

We will be shipping approximately _____ pieces.

**** REQUIRED ** Our shipment will be sent to**

Check One	Delivery Date	Time	Carrier	1. Total Estimated Charges	\$
<input type="checkbox"/> Exhibit Site				2. 25% Late Arrival Surcharge	\$
<input type="checkbox"/> Warehouse				3. Payment Enclosed	\$

ARRIVAL DATES AND SURCHARGES FOR SHIPMENTS

PLEASE SCHEDULE CAREFULLY TO MINIMIZE SURCHARGES!

Advance **July 10 , 2017** Last day for crated shipments to arrive at advance warehouse without surcharge.
A 25% (\$25.00 minimum) late arrival surcharge based on the above rates will apply to each shipment received at the advance warehouse after this date.
Shipments to the advanced warehouse must be received no later than July 10, 2017
DIRECT SHIPMENTS MUST ARRIVE ON July 21, 2017 BETWEEN 8am & 2pm and truck deliveries must be scheduled with FB International prior to the event.

Direct **July 21, 2017**